

## WEBSITE POLICIES

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### The Centre of Digital Media & Enterprise

#### 1. PRIVACY POLICY

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We are committed to protecting your personal information. Any data collected through our website (such as contact forms, course registrations, or enquiries) will only be used for legitimate business purposes, including:

- Responding to enquiries
- Delivering educational programmes
- Improving our services

We do not sell or share your personal information with third parties, except where required by law.

#### 2. DATA PROTECTION

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We handle all personal data in accordance with UK data protection legislation, including the UK GDPR.

We take appropriate technical and organisational measures to safeguard your information against unauthorised access, loss, or misuse.

#### 3. COOKIES POLICY

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Our website may use cookies to:

- Improve user experience
- Analyse website performance
- Support essential site functionality

You can control or disable cookies via your browser settings.

#### 4. TERMS OF USE

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By using this website, you agree to:

- Use content for lawful purposes only
- Not misuse or attempt to disrupt the website
- Respect intellectual property rights

All content on this website is owned by or licensed to the Centre of Digital Media & Enterprise unless stated otherwise.

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## 5. INTELLECTUAL PROPERTY

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All materials, including text, branding, logos, and course content, are protected by copyright. You may not reproduce, distribute, or use any content without prior written permission.

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## 6. DISCLAIMER

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We make every effort to ensure information is accurate and up to date; however, we do not guarantee completeness or accuracy at all times.  
Course details, schedules, and services may change without notice.

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## 7. EXTERNAL LINKS

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Our website may include links to external websites.  
We are not responsible for the content, policies, or practices of third-party sites.

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## 8. ACCESSIBILITY STATEMENT

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We are committed to making our website accessible to all users and continuously improving usability and inclusivity.

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## 9. CONTACT INFORMATION

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If you have any questions about our website policies, please contact us:

**Email:** [Insert email]

**Address:** [Insert address]

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## 10. UPDATES TO THIS POLICY

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We may update this policy from time to time. Any changes will be posted on this page.